

Fast Accounting

Specialist in management & costing

Accounting software for small and medium businesses



COMPANY OVERVIEW

Vietnamese Company name	Công ty Cổ phần Phần mềm Quản lý Doanh nghiệp FAST
English Company name	FAST Software Joint Stock Company
Trade name	FAST
Date of establishment	June 11 th 1997
Staff	Over 550 employees working at Ha Noi, Ho Chi Minh and Da Nang offices.
Core Business	Developing, consulting and implementing the information management system that support businesses in operation and management.
Products & Services	<ul style="list-style-type: none"> Solutions for large and medium-sized businesses: Fast Business Online (ERP), Fast HRM Online, Fast CRM Online, Fast DMS Online. Accounting software for small and medium-sized businesses: Fast Accounting Online, Fast Accounting. Accounting software for bookkeepers: Fast Accounting Online for Bookkeepers. Accounting software for public sector: Fast Accounting for Public Sector. Solution for electronic invoicing: Fast e-Invoice. Solution for e-contract management: Fast e-Contract. Accounting software for training: Fast Accounting Online for Education. Customization based on specific requirements.
Objectives	Being " Long-Lasting, Reliable Partner " of customers, employees, shareholders, partners and community.
Slogan	Faster – Smarter.
Awards	<ul style="list-style-type: none"> 12 Sao Khue Awards from Vietnam Software and IT Services Association (VINASA). 2 BIT Cups from Vietnam PC World magazine, for Best Software Solution voted by end users. TOP 5 of Software Companies TOP 10 Vietnam IT services and solutions companies "Vietnamese National Talent" Awards, organized by Dan Tri online newspaper, VNPT Group and Vietnam Television (VTV) Over 20 Gold, silver medals, certificate of merit, and IT awards.
Customers	Over 68.000 customers nationwide.
Offices	Ha Noi - Da Nang - Ho Chi Minh
Call center	1900-6811
Email	info@fast.com.vn
Website	www.fast.com.vn

(Report date: 1st January 2026)

FAST ACCOUNTING OVERVIEW

Fast Accounting is an Accounting software for small and medium-sized businesses.

Fast Accounting has been developed and improved continuously since 1997 with more than .000 customers nationwide and honorably given awards such as Sao Khue award, BIT Cup, Widely Used Product, IT Cup...



Fast Accounting has 4 versions that are suitable for lines of business: Service, Trade, Construction and Manufacturing.

Module	Service	Trade	Construction	Manufacturing
1. System	X	X	X	X
2. General Ledger	X	X	X	X
3. Cash Accounting	X	X	X	X
4. Sales and Accounts Receivable (<i>Electronic invoice integrated</i>)	X	X	X	X
5. Purchase and Accounts Payable	X	X	X	X
6. Inventory	-	X	X	X
7. Inventory and Sale	-	X	X	X
8. Fixed Asset	X	X	X	X
9. Tools and Supply	X	X	X	X
10. Expense Report	X	X	X	X
11. Project and Construction	X	X	X	X
12. Product costing	-	-	-	X
13. Tax report	X	X	X	X
14. User-defined field management report	X	X	X	X
15. Personal Income Tax	X	X	X	X

Fast Accounting is developed on Microsoft technology, using the C# .NET programming language, and utilizes SQL Server as the database. It can run on standalone machines, internal networks or internet remote control.



SYSTEM MANAGEMENT

“System management” module supports users in defining general settings for the whole software, managing user access control and maintaining accounting databases.

Menu of Functions



User management

- Create a list of users, password rules and policies, authorization level on menus and functions such as creating new, viewing, editing, removing, printing,...
- Authorize users by sub-units.
- View active computers, activity statistics each user.

Data Management

- Data backup: Automatically save data by user-defined schedule. It will be saved into many versions on each time of backup.
- Data closing: Allow input, edit data arose after the date of data closing only. Allow to close the entire system or each specific transaction screen. Allow to close the entire system or each specific transaction screen.
- Data maintenance: Remove invalid records due to data importing, data transfer from old software; optimize data recording and data storage (shrink database).
- Check data files, remove asynchronous records due to power abnormal shutdown, Internet interruption while saving, viruses, or hard drive failure...
- Export/Import data used to transfer data from sub-units to head office.
- Copy declaration of e-invoice books for next year.

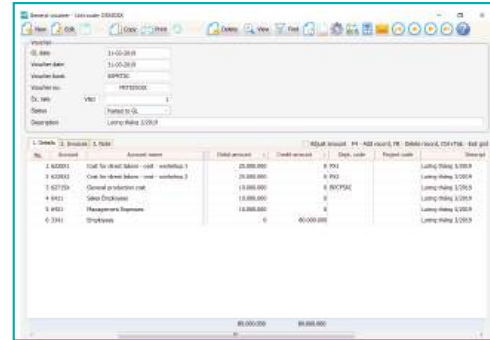
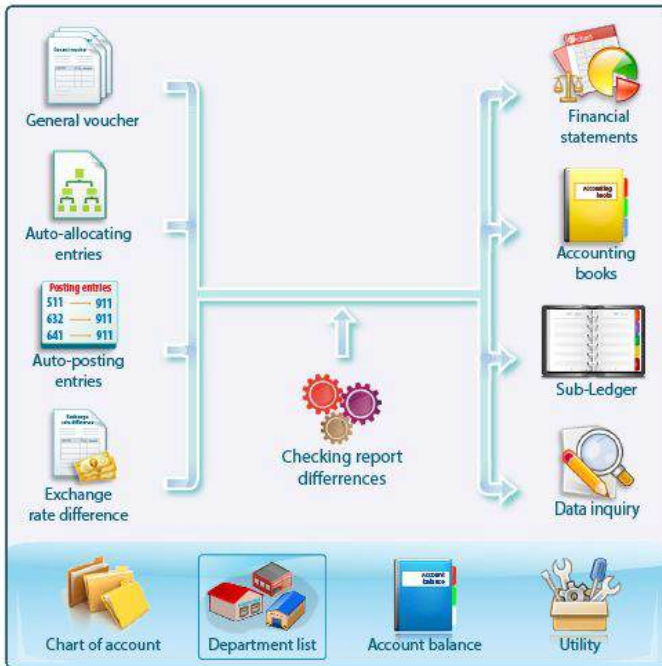
Main Functions

- Define the starting date of fiscal year (any date of the year).
- Define the starting period of data input (accounting opening period).
- Define list of currencies.
- Define list of sub-units (subsidiaries, branches...), allow to manage data of each lower-level unit as well as summarize the entire company data.
- Define information by sub-unit.
- Define system parameters such as accounting currency code, accounting books type...
- Define information related to transactions/vouchers updating screens, such as enable or disable fields and default information.
- Define information related to voucher books, usually used for numbering the same type vouchers that can be inputted from different transaction screens.
- Define optional information supporting users in working with software conveniently.

GENERAL LEDGER

“General Ledger” module supports users in inputting general vouchers, adjustment entries, periodical entries, closing allocation entries, closing exchange rate difference entries and auto-posting entries. The General Ledger module aggregates data from other modules, makes financial statements and accounting books according to regulation issued by the Ministry of Finance and user-defined templates supporting internal management.

Menu of Functions



Example of “General voucher” screen

Period-end data processing

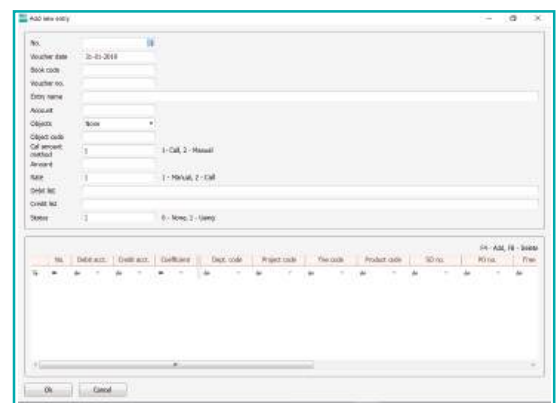
- Allow users to define closing entries: Calculation method, debit/credit accounting... Based on predefined entries software aggregates data, calculates and creates accounting entries.
- Periodic allocation entries: User enter the entry, debit and credit account, amount, number of allocation period ...The program will periodically create the entry and post to GL as declaration.
- Closing allocation entries: Define a group of accounts with an accounting object such as accounting department, project... and allocation recipients are accounts and other objects such as accounting department, project, order... With complex allocation relating to cost calculation of manufacturing, project and construction, period-end allocation entries are processed at corresponding modules.

Chart of Accounts

- Provide account code up to 16 characters.
- Define information related to each account: Parent account, type of account, AR-AP (Accounting Receivable – Accounting Payable) tracking, associated fields and default codes.
- Allow to change, merge code of account.

Transactions

- Input accounting transactions that weren't inputted in other functional modules on the accounting voucher screen.
- Allow to input groups of one debit/many credits or many debits/one credit on a general voucher and control the balance of total amount of debits and total amount of credits of each account.
- Provide utilities to copy information of existing voucher to new one in case of the same transactions happened (eg. periodical entries).



- Auto-posting entries: Define accounts to aggregate data transferred and accounts to receive data moved to. Allow to transfer in detail by different objects: Accounting departments, projects, cost codes...

- Closing exchange rate difference entries: Define and evaluate exchange rate difference at the end of accounting period of accounts in foreign currencies. Allow to evaluate the exchange rate difference of each AR/AP customer/supplier.

Utilities

- Import opening balance of accounts from excel files.
- Import vouchers from excel files.
- Renumbering vouchers.
- Data checking: In case of an unbalanced balance sheet, Fast Accounting provides utility to check the reasons leading to errors in balance sheet, inaccurate transactions and inputs... supporting users in making accurate reports.

Financial Statement

- Make all financial statements and regularly update the latest regulations of the Ministry of Finance.
- Allow to export data financial statements to files then imported to tax software of the General Department of Taxation.
- Provide user-defined financial statements as well as criterias and calculation methods.
- Provide financial statements for multiple periods, for multiple subunits (subsidiaries) or multiple accounting departments.

No.	Article	Code	01-01-2019 -> 3	03-03-2019 -> 2	03-03-2019 -> 3	Total	Calculate	Detail mouse
10	1. Revenues from sales and services etc.	01	324,500,000	551,000,000	877,350,000	1,752,850,000	2	
20	2. Revenue deductions	02					2	
30	3. Net revenues from sales and services	10	324,500,000	551,000,000	877,350,000	1,752,850,000	2	
40	4. Costs of goods sold	11	264,559,886	455,892,180	731,958,042	1,451,649,618	1	011
50	5. Gross revenue from sales and services	20	58,940,254	95,107,820	145,391,958	261,209,372	2	
60	6. Financial expenses	21					1	015
70	7. Financial incomes	22					1	011
71	7.1. In which: Interest expenses	23					1	011
80	8. Selling expenses	25	12,781,250	12,781,250	12,781,250	30,243,750	1	011
90	9. General administrative expenses	26	14,681,250	12,681,250	12,681,250	40,043,750	1	011
100	10. Net profits from operating activities	30	32,478,054	70,445,360	118,889,458	222,812,872	2	
110	11. Other incomes	31					1	011
120	12. Other expenses	32					1	011
130	13. Other profits (40-31-32)	40					2	
140	14. Total net profit before tax (30-31+40)	50	32,478,054	70,445,360	118,889,458	222,812,872	2	
150	15. Current corporate income tax expense	51			10,000,000	10,000,000	1	011
160	16. Deferred corporate income tax expense	52					2	
170	17. Profit after enterprise income tax (50-51-52)	60	32,478,054	70,445,360	80,889,458	182,812,872	2	
180	18. Basic earnings per share (*)	70					3	
190	19. Diluted earnings per share (*)	71					3	

Accounting books

- Make all accounting books by regulation and regularly update the latest regulations of the Ministry of Finance.
- Allow to print accounting books in format of general ledger or journal voucher.
- Make detailed accounting books according to government regulations.

Management information board

- Management information board provides quick information based on nearly 20 common reports. Fast Accounting provides user-defined reports. Software shows results immediately and provides timely information for managers in case of changing selected reports, time of reporting or report units.
- Provide graphical reports on revenue and expenses comparison between periods, by item/sub-account.

Revenue/Cost	Reports of expenditure in the period	Revenue by item	Revenue by customer																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
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Insurance	3,000,000		3387	Other Insurance	3,000,000		3388	Other Insurance	3,000,000		3389	Other Insurance	3,000,000		3390	Other Insurance	3,000,000		3391	Other Insurance	3,000,000		3392	Other Insurance	3,000,000		3393	Other Insurance	3,000,000		3394	Other Insurance	3,000,000		3395	Other Insurance	3,000,000		3396	Other Insurance	3,000,000		3397	Other Insurance	3,000,000		3398	Other Insurance	3,000,000		3399	Other Insurance	3,000,000		3400	Other Insurance	3,000,000		3401	Other Insurance	3,000,000		3402	Other Insurance	3,000,000		3403	Other Insurance	3,000,000		3404	Other Insurance	3,000,000		3405	Other Insurance	3,000,000		3406	Other Insurance	3,000,000		3407	Other Insurance	3,000,000		3408	Other Insurance	3,000,000		3409	Other Insurance	3,000,000		3410	Other Insurance	3,000,000		3411	Other Insurance	3,000,000		3412	Other Insurance	3,000,000		3413	Other Insurance	3,000,000		3414	Other Insurance	3,000,000		3415	Other Insurance	3,000,000		3416	Other Insurance	3,000,000		3417	Other Insurance	3,000,000		3418	Other Insurance	3,000,000		3419	Other Insurance	3,000,000		3420	Other Insurance	3,000,000		3421	Other Insurance	3,000,000		3422	Other Insurance	3,000,000		3423	Other Insurance	3,000,000		3424	Other Insurance	3,000,000		3425	Other Insurance	3,000,000		3426	Other Insurance	3,000,000		3427	Other Insurance	3,000,000		3428	Other Insurance	3,000,000		3429	Other Insurance	3,000,000		3430	Other Insurance	3,000,000		3431	Other Insurance	3,000,000		3432	Other Insurance	3,000,000		3433	Other Insurance	3,000,000		3434	Other Insurance	3,000,000		3435	Other Insurance	3,000,000		3436	Other Insurance	3,000,000		3437	Other Insurance	3,000,000		3438	Other Insurance	3,000,000		3439	Other Insurance	3,000,000		3440	Other Insurance	3,000,000		3441	Other Insurance	3,000,000		3442	Other Insurance	3,000,000		3443	Other Insurance	3,000,000		3444	Other Insurance	3,000,000		3445	Other Insurance	3,000,000		3446	Other Insurance	3,000,000		3447	Other Insurance	3,000,000		3448	Other Insurance	3,000,000		3449	Other Insurance	3,000,000		3450	Other Insurance	3,000,000		3451	Other Insurance	3,000,000		3452	Other Insurance	3,000,000		3453	Other Insurance	3,000,000		3454	Other Insurance	3,000,000		3455	Other Insurance	3,000,000		3456	Other Insurance	3,000,000		3457	Other Insurance	3,000,000		3458	Other Insurance	3,000,000		3459	Other Insurance	3,000,000		3460	Other Insurance	3,000,000		3461	Other Insurance	3,000,000		3462	Other Insurance	3,000,000		3463	Other Insurance	3,000,000		3464	Other Insurance	3,000,000		3465	Other Insurance	3,000,000		3466	Other Insurance	3,000,000		3467	Other Insurance	3,000,000		3468	Other Insurance	3,000,000		3469	Other Insurance	3,000,000		3470	Other Insurance	3,000,000		3471	Other Insurance	3,000,000		3472	Other Insurance	3,000,000		3473	Other Insurance	3,000,000		3474	Other Insurance	3,000,000		3475	Other Insurance	3,000,000		3476	Other Insurance	3,000,000		3477	Other Insurance	3,000,000		3478	Other Insurance	3,000,000		3479	Other Insurance	3,000,000		3480	Other Insurance	3,000,000		3481	Other Insurance	3,000,000		3482	Other Insurance	3,000,000		3483	Other Insurance	3,000,000		3484	Other Insurance	3,000,000		3485	Other Insurance	3,000,000		3486	Other Insurance	3,000,000		3487	Other Insurance	3,000,000		3488	Other Insurance	3,000,000		3489	Other Insurance	3,000,000		3490	Other Insurance	3,000,000		3491	Other Insurance	3,000,000		3492	Other Insurance	3,000,000		3493	Other Insurance	3,000,000		3494	Other Insurance	3,000,000		3495	Other Insurance	3,000,000		3496	Other Insurance	3,000,000		3497	Other Insurance	3,000,000		3498	Other Insurance	3,000,000		3499	Other Insurance	3,000,000		3500	Other Insurance	3,000,000		<table border="1"> <thead> <tr> <th>No.</th> <th>NAME</th> <th>Sales</th> <th>LIQ: VND</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Product SMT001</td> <td>384,000,000</td> <td></td> </tr> <tr> <td>2</td> <td>Product SMT002</td> <td>371,800,000</td> <td></td> </tr> <tr> <td>3</td> <td>Product SMT003</td> <td>175,050,000</td> <td></td> </tr> <tr> <td>4</td> <td>Product SMT004</td> <td>122,000,000</td> <td></td> </tr> <tr> <td colspan="3">Total:</td> <td>1,752,850,000</td> </tr> </tbody> </table>	No.	NAME	Sales	LIQ: VND	1	Product SMT001	384,000,000		2	Product SMT002	371,800,000		3	Product SMT003	175,050,000		4	Product SMT004	122,000,000		Total:			1,752,850,000	<table border="1"> <thead> <tr> <th>No.</th> <th>Customer name</th> <th>Revenue</th> <th>LIQ: VND</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Customer SMT001</td> <td>1,115,050,000</td> <td></td> </tr> <tr> <td>2</td> <td>Customer SMT002</td> <td>637,800,000</td> <td></td> </tr> <tr> <td colspan="3">Total:</td> <td>1,752,850,000</td> </tr> </tbody> </table>	No.	Customer name	Revenue	LIQ: VND	1	Customer SMT001	1,115,050,000		2	Customer SMT002	637,800,000		Total:			1,752,850,000
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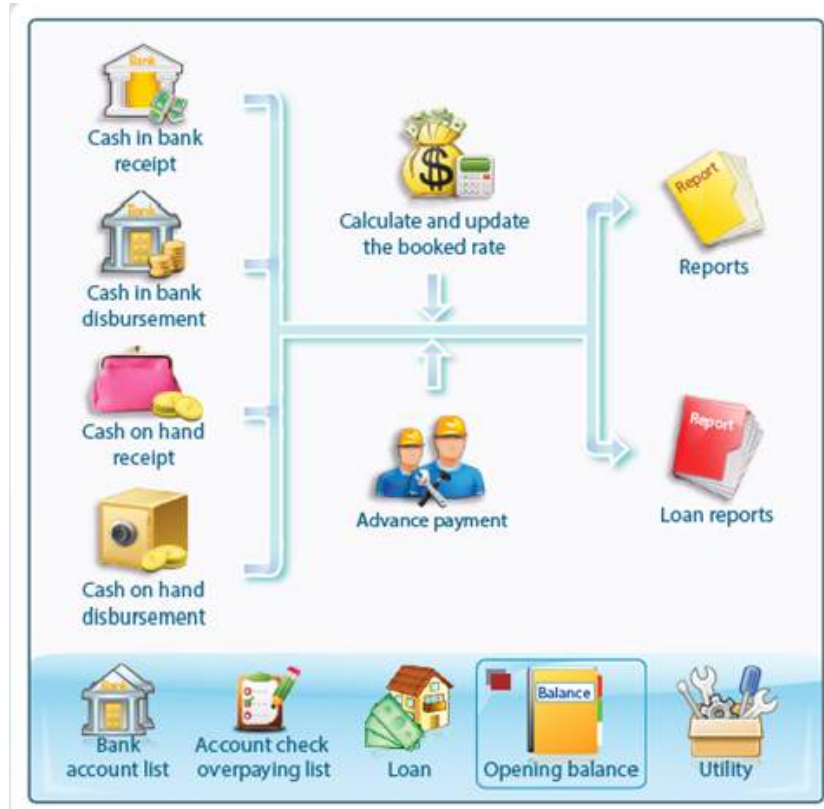
Data mining

- Provides multiple reports to lookup data quickly and easily. Software allows users to choose data fields on demands and save these templates for next using.

CASH ACCOUNTING

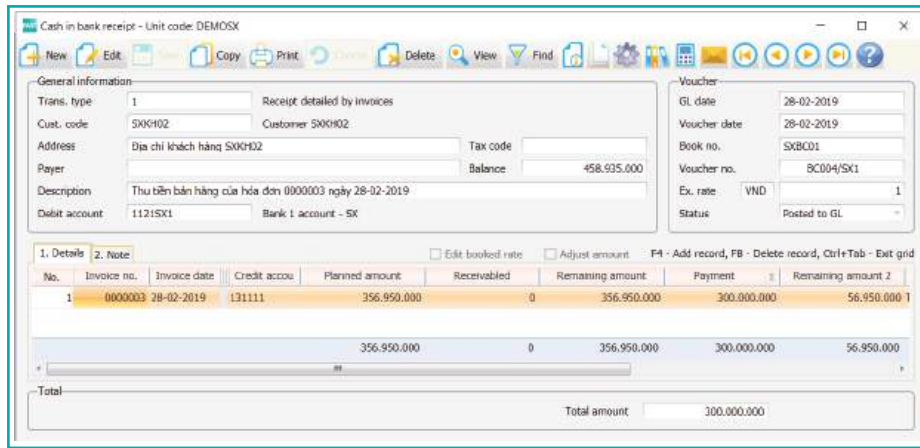
“Cash Accounting” module is used for cash receiving and disbursement supporting users to manage transactions in detail by objects, vouchers – invoices, contracts, projects, orders and loan contracts...

Menu of Functions



Transactions

- Make cash collection/payment in detail by invoices, contracts, orders, projects, loan contracts, accounting departments...
- Make cash receiving and disbursement related to one or multiple objects – customers, suppliers, employees... on a voucher.
- Provide utilities related to VAT calculation methods (tax included or not included in price) as well as inputting information of VAT invoices of direct expenses (non AP/AP invoices).
- Allow to manage and post transactions by actual exchange rate and booking rate. Automatically calculate booking rate. Allow users to correct values while converting between currencies.
- Control over disbursement with these following options: Not allowed, Warning only, No Warning.
- Allow to print cash receipt, cash disbursement, bank disbursement order by specific templates and allow users to customize it. Provide bank disbursement order templates of banks.



Example of "Bank receipt" screen

Utilities

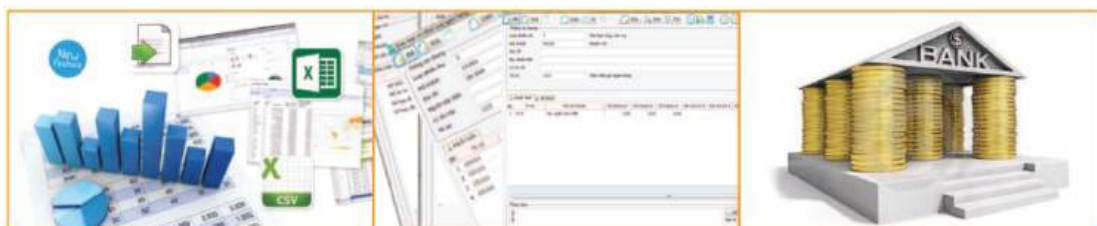
- Import lists, balances and vouchers from excel files.

Reports

- Provide these groups of reports:
 - Cash-on-hand reports.
 - Cash-in-bank reports.
 - Loan contract reports.
- Each group of reports includes reports in detail and summary reports.

CASH IN BANK DETAIL BOOK
BANK
BANK ACCOUNT
ACCOUNT: 112 - BANK DEPOSITS
FROM DATE: 01-01-2019 TO DATE: 31-03-2019
OPENING BALANCE: 3.434.400.000

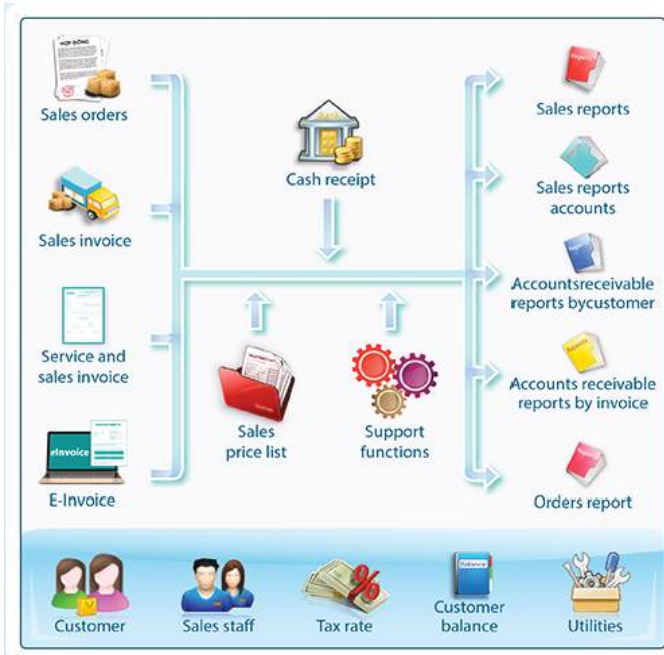
POSTING DATE	VOUCHER		DESCRIPTION	REF. ACCOUNT	AMOUNT		BALANCE	NOTE
	NO.	DATE			RECEIPT (DEPOSIT)	PAYMENT (WITHDRAW)		
A	B	C	D	E	1	2	3	F
02-01-2019	BC001/SX1	02-01-2019	Thu tiền bán hàng của hóa đơn 0001298 ngày 02-12-2018	131111	25.000.000		3.459.400.000	
02-01-2019	UNC001/SX2	02-01-2019	Chi thanh toán tiền điện thoại tháng 12/2018	6277		500.000	3.458.900.000	
02-01-2019	UNC001/SX2	02-01-2019	Chi thanh toán tiền điện thoại tháng 12/2018	6417		400.000	3.458.500.000	
02-01-2019	UNC001/SX2	02-01-2019	Chi thanh toán tiền điện thoại tháng 12/2018	6427		800.000	3.457.700.000	
02-01-2019	UNC001/SX2	02-01-2019	Chi thanh toán tiền điện thoại tháng 12/2018	133111		170.000	3.457.530.000	
02-01-2019	UNC002/SX2	02-01-2019	Chuyển nộp tiền BHYT tháng 12/2018	3383		7.650.000	3.449.880.000	
02-01-2019	UNC002/SX2	02-01-2019	Chuyển nộp tiền BHYT tháng 12/2018	3384		1.350.000	3.448.530.000	
02-01-2019	UNC002/SX2	02-01-2019	Chuyển nộp tiền BHYT tháng 12/2018	3386		600.000	3.447.930.000	
02-01-2019	UNC003/SX2	02-01-2019	Chuyển nộp tiền KPCĐ và đoàn phí cho Công đoàn cấp trên tháng 12/2018 (35% KPCĐ + 40% đoàn phí)	3382		330.000	3.447.600.000	
03-01-2019	UNC004/SX2	03-01-2019	Chi thanh toán tiền điện tháng 12/2018	6277		2.800.000	3.444.800.000	
03-01-2019	UNC004/SX2	03-01-2019	Chi thanh toán tiền điện tháng 12/2018	6417		700.000	3.444.100.000	
03-01-2019	UNC004/SX2	03-01-2019	Chi thanh toán tiền điện tháng 12/2018	6427		500.000	3.443.600.000	
03-01-2019	UNC004/SX2	03-01-2019	Chi thanh toán tiền điện tháng 12/2018	133111		400.000	3.443.200.000	
03-01-2019	UNC005/SX2	03-01-2019	Chi thanh toán tiền nước tháng 12/2018	6277		500.000	3.442.700.000	
03-01-2019	UNC005/SX2	03-01-2019	Chi thanh toán tiền nước tháng 12/2018	6417		800.000	3.441.900.000	
03-01-2019	UNC005/SX2	03-01-2019	Chi thanh toán tiền nước tháng 12/2018	6427		500.000	3.441.400.000	
03-01-2019	UNC005/SX2	03-01-2019	Chi thanh toán tiền nước tháng 12/2018	133111		180.000	3.441.220.000	
03-01-2019	UNC006/SX2	03-01-2019	Thanh toán tiền lương tháng 12/2018	3341		76.550.000	3.364.670.000	
03-01-2019	UNC007/SX2	03-01-2019	Thanh toán tiền mua vật liệu của nhà cung cấp SXNB01	331111		50.000.000	3.314.670.000	
03-01-2019	UNC008/SX2	03-01-2019	Thanh toán tiền mua vật liệu của nhà cung cấp SXNB01	331111		20.000.000	3.294.670.000	
TOTAL TO NEXT PAGE:					25.000.000	164.730.000		



SALES AND ACCOUNTS RECEIVABLE

“Sales and Accounts Receivable” module tracks sales process from ordering to delivery, invoices issuing and collecting money supporting in receiving full and correct orders, timely delivery and cash collection. This module provides different sales reports, supports in analyzing best selling items, high profit items, loyal customers and customers paying on time... to make a better selling plan with the aims of increasing income and profits.

Menu of Functions

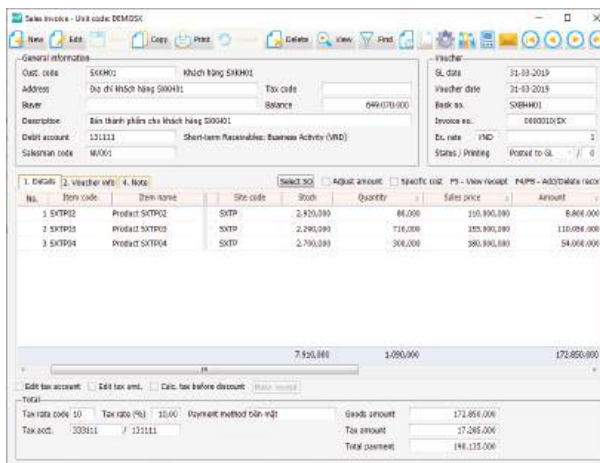


List of Customers

- Provide customer code up to 16 characters.
- Provide 3 fields, each field includes a list with different codes to divide into groups, classify types of customer support in analyzing and summarizing.
- Check valid tax ID, codes duplicated.
- Customer information is updated from the authorized database automatically while inputting tax ID.
- Manage customers by unit in case of multiple units using the same database.
- Provide supporting information such as default accounts, payment terms...

Sales and cash collection transactions

- Transactions, sales vouchers
 - Order, sales contract.
 - Sales invoice.
 - Delivery note.
- Service invoice.
- Invoice cum issue.
- Sales and service return receipt.
- Adjustment invoice.
- Connect to FAST’s Fast e-Invoice software or the software of different suppliers to issue electronic invoices. Allow to create and issue electronic invoices on Fast Accounting.
- When creating an invoice, it can be made from sales order, from a previously issued sales delivery note or simultaneously from both the sales delivery note and the invoice.
- Cash collection, debt adjusting
 - Cash collection (cash on hand, cash in bank).
 - Misc. receivable transaction, AR-AP interface.
 - Cash allocation for invoices.
- Track sales invoices in detail by employee/sales department, payment due date... and track multiple orders, contracts, projects per an invoice. Check the current balance of the customer.
- Processing flexibly in case of promotion, gifts, discounts...
- Allow to create cash receipts while creating cash-sales invoices.
- Automatically calculate tax and transfer information to list of sales VAT invoices. Allow to edit the amount of tax . Track amount of tax by project, contract.
- Make adjusting entries, AR-AP interface between customers or suppliers.
- Allocate cash for invoices after collecting separately.



Example of "Sales invoice" screen

Utilities

- Import list and opening balance from excel files.
- Import vouchers (invoices) from excel files.

Reports

- Provide these groups of reports:
 - Sales report by items.
 - Sales report by account.
 - AR by customer report.
 - AR by invoice report.
 - Order report.
- Each group of reports includes different reports in detail and summary supporting in summarizing and analyzing sales, AR by time and multiple periods, accumulation, comparison between same period of years... as well as analyzing sales and AR in multidimensional ways or by different subjects...
- Allow users to choose columns of report, column order, column width and save for next use.

SALES SUMMARY REPORT							
FROM DATE: 01-01-2019 TO DATE: 31-03-2019							
NO.	ITEM CODE	ITEM NAME	UOM	QUANTITY	GOODS AMOUNT	VAT AMOUNT	TOTAL AMOUNT
1	SXTP01	Product SXTP01	Cái	3.550,000	284.000.000	28.400.000	312.400.000
2	SXTP02	Product SXTP02	Cái	3.380,000	371.800.000	37.180.000	408.980.000
3	SXTP03	Product SXTP03	Cái	3.710,000	575.050.000	57.505.000	632.555.000
4	SXTP04	Product SXTP04	Cái	2.900,000	522.000.000	52.200.000	574.200.000
TOTAL:					1.752.850.000	175.285.000	1.928.135.000

ACCOUNTS RECEIVABLE AGING REPORT											
FROM DATE: 01-01-2019 TO DATE: 31-03-2019											
REPORT DATE: 31-03-2019											
NO.	INVOICE DATE	INVOICE NO.	PAYMENT TERM	DUE DATE	RECEIVABLE AMOUNT	RECEIVED AMOUNT	IN DUE	OVERDUE 1 - 30 DAYS	OVERDUE 31 - 60 DAYS	OVERDUE 61 - 90 DAYS	OVERDUE > 90 DAYS
Customer SXKH01 - SXKH01					693.935.000	200.000.000	444.785.000	0	49.150.000	0	0
1	02-02	0000002/SX	15	17-02	249.150.000	200.000.000			49.150.000		
2	31-03	0000006/SX	15	15-04	254.650.000		254.650.000				
3	31-03	0000007/SX	15	15-04	190.135.000		190.135.000				
Customer SXKH02 - SXKH02					696.300.000	300.000.000	339.350.000	56.950.000	0	0	0
1	28-02	0000003/SX	15	15-03	356.950.000	300.000.000		56.950.000			
2	31-03	0000005/SX	15	15-04	339.350.000		339.350.000				
TOTAL:					1.390.235.000	500.000.000	784.135.000	56.950.000	49.150.000	0	0

CONNECTING TO FAST E-INVOICE SOLUTION FOR ELECTRONIC INVOICING

Fast e-Invoice is solution helping customers to create, store and manage electronic invoices easily, safely and quickly.

Fast e-Invoice overview

Fast e-Invoice is a solution helping customers to create, store and manage electronic invoices easily, safely and quickly. Fast e-Invoice is updated in accordance with regulations of Circular 78/2021/TT-BTC.

Fast Accounting is ready to connect to Fast e-Invoice. Users input information of invoices on Fast Accounting and transfer it to Fast e-Invoice for issuing.

The difference of FAST is to allow customers to choose electronic invoice software - not only Fast e-Invoice, but also the software from different suppliers.

Features of Fast e-Invoice

- Input sale invoices information on the transaction software.
- Transfer sale invoices information to electronic invoicing software.
- Issuing electronic invoices, issue invoice number on the electronic invoicing software.
- Managing electronic invoices:
 - View and print statistical reports on electronic invoice management activities of businesses.
 - Converted into paper invoices: Allows converting electronic invoices issued into paper invoices to book-keep, track by law in accounting and electronic transactions.
 - View electronic invoice before issuing: Allow to view the electronic invoice template before official release to avoid data errors on the invoice.
- Handling when billing information is wrong
 - Allow to delete the electronic invoice issued when there is a mistake, create and issue a replacement invoice for the canceled invoice.
 - Allow to create and issue adjustment invoices when invoices were created and sent to buyers, delivered, provided services, declared tax.
- Allow customers to receive electronic invoices conveniently and quickly via the electronic invoice portal (Web, Portal) or email.
- Users can provide login information for their customers to access and manage issued invoice history
- Allow to manage the situation of issuing invoices one Mobile App.
- Update cases from General Department of Taxation on Mobile App (accepted invoice, rejected invoice, detailed error when issuing invoice).

Fast e-Invoice overview

Fast e-Invoice is a solution helping customers to create, store and manage electronic invoices easily, safely and quickly. Fast e-Invoice is updated in accordance with regulations of Circular 78/2021/TT-BTC.

Fast Accounting is ready to connect to Fast e-Invoice. Users input information of invoices on Fast Accounting and transfer it to Fast e-Invoice for issuing.

The difference of FAST is to allow customers to choose electronic invoice software - not only Fast e-Invoice, but also the software from different suppliers.

FAST Release electronic invoice

Refresh Preview the print template Detail Released Replace Adjusted Cancelled Export

Drag a field here to group by that field

Select	Do not receive	Voucher date	Voucher no.	Customer code	Total payment	Voucher book	Seri no.
<input type="checkbox"/>	<input type="checkbox"/>	20-06-2019	0000029	KH001	1.260	AA/19E-000001	AA/19E
<input type="checkbox"/>	<input type="checkbox"/>	20-06-2019	0000034	KH002	1.260	AA/19E-000001	AA/19E
<input type="checkbox"/>	<input type="checkbox"/>	23-07-2019	0000073	KH001	14.850	AA/19E-000001	AA/19E
<input type="checkbox"/>	<input type="checkbox"/>	24-07-2019	0000074	KH001	14.850	AA/19E-000001	AA/19E
<input type="checkbox"/>	<input type="checkbox"/>	24-07-2019	0000079	KH005	4.400.000	AA/19E-000001	AA/19E
<input type="checkbox"/>	<input type="checkbox"/>	25-07-2019	0000075	KH001		AA/19E-000001	AA/19E

15:03 Fast Business Online

Revenue, Expense - 1st Quarter

Unit: All Units

Overview Report Entry Notification Others

14:54 Detail

Purchase requisition approval workflow process

14/08/2021 08:28:29

Number: 133
Date: 23/07/2021

Item	Item Description
C0711	

In Words: One Million One Hundred Ten Thousand Dong(s) Only

Detail Approval:
 - At 29/07/2021, 16:51:15 HUNGHQ has changed the status to "2 - Approved"
 - At 30/07/2021, 15:48:48 HUNGHQ has changed the status back to "1 - Open"
 - At 14/08/2021, 08:28:29 HUNGHQ has changed the status to "2 - Approved"



PURCHASING AND ACCOUNTS PAYABLE

“Purchasing and Accounts Payable” module tracks the purchasing process from ordering to delivery, invoices receiving and payment to suppliers. This module provides reports of inventory, purchasing order... supporting timely ordering and optimizing inventory. Accounts Payable is tracked in detail by payment due date of each invoice promptly assistance payment and building good relationships with suppliers.

Menu of Functions



List of suppliers

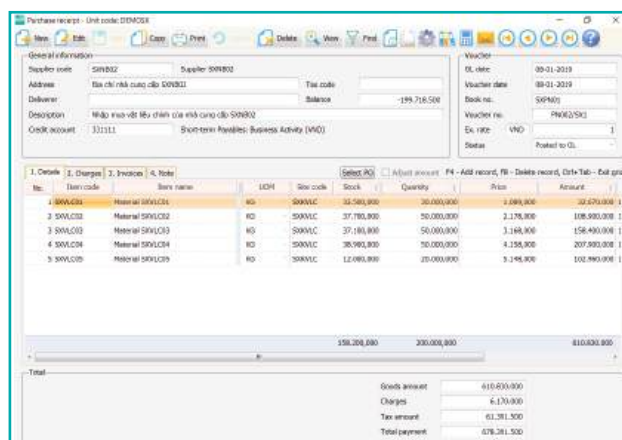
- Provide suppliers up to 16 characters.
- Provide 3 fields, each field includes a list of different codes which are classified into groups and types of supplier that help for analytic and summary purposes.
- Check valid tax ID and duplicated tax ID.
- Customer information is updated from the authorized database automatically while inputting tax ID.
- Manage suppliers by units in case of multiple units using the same database.
- Provide support information such as default accounts, payment terms...

Transactions

- Transactions, sales vouchers
 - Order, purchase contract – domestic and import.
 - Purchase receipt – domestic and import.

- Purchase receipt - Direct issue.
- Purchase expense.
- Return to supplier.
- Service purchase invoice and other goods(fixed asset, tools and supply...).
- When creating receipt purchase, it can be generated from previously established sales order.
- Payment to supplier
 - Payment to suppliers – cash on hand, cash in bank, loan contract.
 - Payment of advance amount.
 - Misc. payable transaction, AP-AR interface.
 - Allocate cash paid to invoices.
- Track multiple orders, contracts, projects per one purchase receipt.
- Purchase expense, import tax can be inputted together on the same receipt or inputted separately as an expense receipt. Provide utilities to allocate expense to items.
- Allow to look up purchase receipt while inputting return to supplier.
- Automatically calculate tax and update information related to tax invoices entry, allow to input multiple tax invoices entry related to one receipt supporting in making a list of VAT invoices entry and allow to divide into groups by project, contract.
- Make adjusting entries, AP-AR interface between suppliers or with customers.

- Allocate cash paid to invoices after payment separately.
- Print inventory receipt, payment of advance amount on available templates or print directly from the program.



Example of "Purchase receipt" screen

Utilities

- Import list and opening balance from excel files.
- Import data from excel files.
- Import input electronic invoice from excel files. Automatically recognize customer codes, item/material codes. Automatic accounting transactions when reading/importing input invoices on the purchasing screens.

Reports

- Provide these groups of reports
 - Goods purchased report.
 - Purchasing report by account.
 - AP by supplier report.
 - AP by invoice report.
 - Order report.
- Each group of reports includes detailed and summary reports supporting in summarizing and analyzing goods purchased, AP by time and by multiple periods, accumulation, same periods of different year comparison... as well as analyzing purchasing and AP in different dimensions or items.
- Allow users to choose columns of report, column order, column width and save for next use.

PURCHASE SUMMARY REPORT					
FROM DATE: 01-01-2019 TO DATE: 31-03-2019					
NO.	ITEM CODE	ITEM NAME	UOM	QUANTITY	VALUE
1	SXVLC01	Material SXVLC01	KG	60 000,000	60 000,000
2	SXVLC02	Material SXVLC02	KG	100 000,000	200 000,000
3	SXVLC03	Material SXVLC03	KG	100 000,000	300 000,000
4	SXVLC04	Material SXVLC04	KG	100 000,000	400 000,000
5	SXVLC05	Material SXVLC05	KG	40 000,000	200 000,000
6	SXVLP01	Material SXVLP01	KG	70 000,000	35 000,000
7	SXVLP02	Material SXVLP02	KG	70 000,000	70 000,000
8	SXVLP03	Material SXVLP03	KG	70 000,000	105 000,000
9	SXVLP04	Material SXVLP04	KG	70 000,000	140 000,000
10	SXVLP05	Material SXVLP05	KG	70 000,000	175 000,000
TOTAL:					1.685.000,000

INVENTORY ACCOUNTING

“Inventory Accounting” module manages the list of materials and goods items, receiving and issuing, inventory calculation and support in making reports according to regulation and internal management requirements. This module provides different methods of calculating cost of inventory: monthly average, moving average or FIFO at high speed of calculation even with thousands of items and a large number of receipts in case of transferring within warehouses. Inventory tracked by multi-unit of measures and by lot. Includes different reports in detail and a summary supporting in summarizing and analyzing goods received, goods issued, or inventory.

Menu of Functions



List of items

- Provide item code up to 16 characters.
- Provide 03 fields, each field includes a list of different codes to group and classify items with the aim of summarizing and analyzing.
- Manage items by units in case of these units using the same database.
- Allow to define related default accounts – inventory, cost of goods, accounts... supporting in accounting automatic transactions.
- Allow to define items according to 2 units of measure and batch management.

Transactions

- Transactions
 - Receipt.
 - Issue.
 - Stock transfer.

- Manufacturing order.
- Inventory counting.
- Transactions related to receiving and issuing inputted in corresponding modules and automatically transferred to Inventory Accounting module.
- Connect to FAST’s Fast e-Invoice software or the software of different suppliers to issue e-issue. Allow to create and issue e-issue on Fast Accounting.
- Transaction of goods received/issued can be done with multiple contracts, projects, manufacturing orders, receipt/issue codes (corresponding account), warehouse codes.
- Support in listing of items and their quantity issued based on norms of products (BOM).
- Allow to stock transfer within 1 step – automatically create receipt; or stock transfer within 2 steps – create receipt and issue separately.
- Check inventory while issuing.
- Print vouchers from available template or directly in program.

No.	Item code	Item name	UOM	Site code	Inventory	Quantity	Price	Amount
1	SIVLPH3	Material SIVLPH3	kg	SIVLPH	6.100,000	10.000,000	1.500,000	15.000.000
2	SIVLPH4	Material SIVLPH4	kg	SIVLPH	8.400,000	20.000,000	2.000,000	40.000.000
3	SIVLPH5	Material SIVLPH5	kg	SIVLPH	41.400,000	10.000,000	3.500,000	35.000.000
					55.900,000	40.000,000		80.000.000
Total							Goods amount:	80.000,000

Example of “Issue” screen

Utilities

- Import list and opening balance, inventory from excel files.
- Import vouchers from excel files.
- Data Checking: If there are differences between stock books and accounting books or differences between actual inventory and inventory on receipt calculated by FIFO, the program provides utilities to check various causes leading to these differences showing falsed transactions or inaccurate settings... supporting users in correcting reports.
- Define site/warehouse information for items. If there is only one site/warehouse or item only has one site/warehouse, it is not required to enter the site code when doing a transaction.
- When defining the inventory of goods and materials, it is posible to search and verify whether an item is eligible for an 8% tax reduction according to Decree 44/2023 ND-CP.

Cost of inventory calculation

- Calculate and update cost of inventory in different methods: Monthly average, moving average, FIFO and specific cost.
- Create transactions of differences wth some options according to user choice.

STOCK SUMMARY REPORT							
SITE: ALL							
FROM DATE: 01-01-2019 TO DATE: 31-03-2019							
NO.	ITEM CODE	ITEM NAME	UOM	OPENING STOCK	RECEIPT QUANTITY	ISSUE QUANTITY	CLOSING STOCK
1	SXTP01	Product SXTP01	Cái		3.750.000	3.550.000	200.000
2	SXTP02	Product SXTP02	Cái		3.380.000	3.380.000	
3	SXTP03	Product SXTP03	Cái		3.710.000	3.710.000	
4	SXTP04	Product SXTP04	Cái		2.900.000	2.900.000	
5	SVLCO1	Material SVLCO1	KG	6.000.000	60.000.000	33.500.000	32.500.000
6	SVLCO2	Material SVLCO2	KG	4.000.000	100.000.000	66.300.000	37.700.000
7	SVLCO3	Material SVLCO3	KG	4.000.000	100.000.000	66.300.000	37.700.000
8	SVLCO4	Material SVLCO4	KG	3.000.000	100.000.000	64.100.000	36.900.000
9	SVLCO5	Material SVLCO5	KG	2.000.000	40.000.000	36.000.000	12.000.000
10	SVLPO1	Material SVLPO1	KG	1.000.000	70.000.000	32.500.000	38.500.000
11	SVLPO2	Material SVLPO2	KG	1.000.000	70.000.000	64.300.000	6.700.000
12	SVLPO3	Material SVLPO3	KG	1.000.000	70.000.000	64.300.000	6.700.000
13	SVLPO4	Material SVLPO4	KG	500.000	70.000.000	32.100.000	8.400.000
14	SVLPO5	Material SVLPO5	KG	400.000	70.000.000	29.000.000	41.400.000

PREPARED BY: _____
(Signature, full name)

Date: _____
CHIEF ACCOUNTANT
(Signature, full name)

- Fastly calculate even with thousands of items and a large amount of receipts and issues and in case of transferring within warehouses. Handling cases of purchased expenses vouchers later or specific issue cost for the calculation of FIFO cost.

Reports

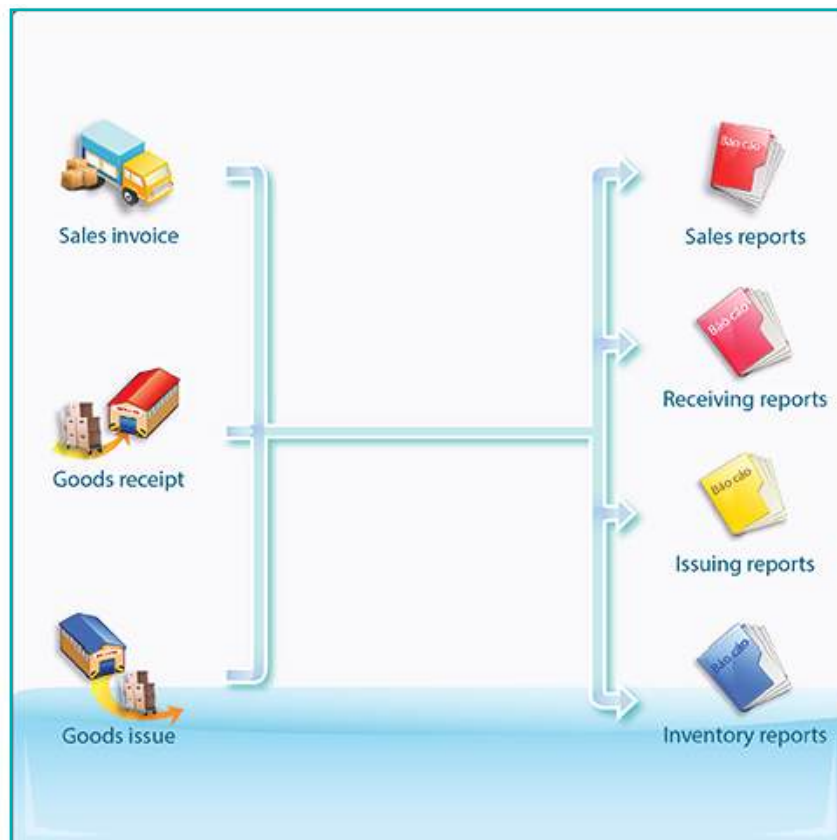
- Provide these reports:
 - Receiving reports.
 - Issuing reports.
 - Inventory reports.
- Each group includes different reports in detail and a summary supporting in summarizing and analyzing goods received, goods issued, or inventory with multiple periods, accumulation, same periods but different years comparison... well as analyzing goods received, goods issued, inventory in different dimensions and objects.
- In some reports, users can optionally select data columns for report, column sort order, the width of columns and save template for reuse in future.

No.	Item code	Item name	UOM	Period 1	Period 2	Period 3	Item account
1	SXTP01	Product SXTP01	Cái	500.000			1551
2	SXTP02	Product SXTP02	Cái	500.000	300.000		1551
3	SXTP03	Product SXTP03	Cái	1.000.000	1.000.000		1551
4	SXTP04	Product SXTP04	Cái	300.000	500.000		1551
5	SVLCO1	Material SVLCO1	KG	53.500.000	43.500.000		32.500.000 1521
6	SVLCO2	Material SVLCO2	KG	79.700.000	59.700.000		37.700.000 1521
7	SVLCO3	Material SVLCO3	KG	79.100.000	59.100.000		37.100.000 1521
8	SVLCO4	Material SVLCO4	KG	80.900.000	60.900.000		38.900.000 1521
9	SVLCO5	Material SVLCO5	KG	33.000.000	23.000.000		12.000.000 1521
10	SVLPO1	Material SVLPO1	KG	58.500.000	48.500.000		38.500.000 1522
11	SVLPO2	Material SVLPO2	KG	46.700.000	26.700.000		6.700.000 1522
12	SVLPO3	Material SVLPO3	KG	46.100.000	26.100.000		6.100.000 1522
13	SVLPO4	Material SVLPO4	KG	48.400.000	28.400.000		8.400.000 1522
14	SVLPO5	Material SVLPO5	KG	61.400.000	51.400.000		41.400.000 1522

Inventory and Sales Management

The “Inventory and Sales Management” module helps businesses in separating the management of warehouse, sales staff, and accounting. Warehouse manager can input vouchers such as “Goods Receipt” and “Goods Issue” and only cares about the quantity, not the cost. Sales staffs can create vouchers such as “Goods Issue” or “Invoice”, view reports that are authorized by the admin, and do not see the cost. Vouchers inputted by the accountant in other modules will be linked to this module and depending on the authorization, they will be limited to viewing the cost or not.

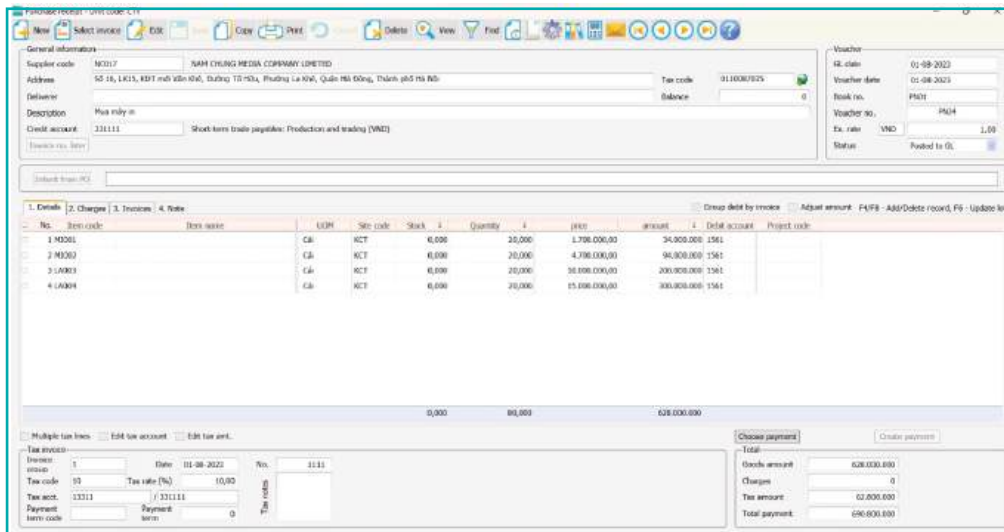
Menu of Functions



Carry out transactions, update sales vouchers, inventory transactions without cost of goods sold

- Transactions, input/output vouchers.
 - Inventory receipt.
 - Inventory issue.
 - Stock transfer in/out
 - Return goods to supplier.
- Transactions, sales vouchers.
 - Sales issue.
 - Sales invoice.
 - Import returned goods.

Example: "Import goods".



Reports

- There are some reports:
 - Inventory receipt.
 - Inventory issue.
 - Stock transfer in/out
 - Return goods to supplier.
- Sales reports will not display 'Cost of goods sold', 'Capital' and 'Gross profit'.
- Inventory reports will not display the columns 'Unit price', 'Total price', and 'Total amount'.

FRD2 - CỘ HỮU
29 NO.18 STREET, ZONE 4, HIEP BINH CHANH WARD, THU DUC DISTRICT, HCM CITY

RECEIPT SUMMARY REPORT
FROM DATE: 01-01-2023 TO DATE: 31-12-2023

NO.	ITEM CODE	ITEM NAME	UOM	QUANTITY	AMOUNT
1	BAH001	Kinh Do Moon cake	Box	20,000	20,000,000
2	BI01	Panasonic 1-way air conditioner 9,000 BTU	Pieces	1,000	1,370,000
3	BI02	Panasonic 2-way air conditioner 12,000 BTU	Pieces	1,000	480,000
4	BI03	Daikin 1-way air conditioner inverter	Pieces	1,000	530,000
5	BI04	Samsung 2-way air conditioner 12,000 BTU	Pieces	1,000	910,000
6	DH001	Apple Iphone 14 128GB	Pieces	20,000	195,000,000
7	DH002	Samsung smartphone	Pieces	24,000	271,100,000
8	DH003	Apple Iphone 14 Pro Max 128GB	Pieces	3,000	4,500,000
9	DT001	Bosch Dishwasher series 4 - SME4EC	Pieces	14,000	303,900,000
10	DT002	Electrolux Dishwasher ESF6010BW	Pieces	8,000	10,000,010
11	DT003	Laptop Lenovo Ideapad G5-1131G7	Pieces	10,000	250,000,000
12	DW001	Laptop Dell Gaming G15 Core i5-11400H	Pieces	20,000	275,754,704
13	DW002	Laptop Dell Vostro 3510 V5I3305W	Pieces	20,000	310,235,296
14	LA001	Laptop Dell Inspiron 3511P112001FBL	Pieces	50,000	734,555,759
15	LA002	HP Black and White Printer Laser 107A 42B77A	Pieces	60,000	869,335,175
16	LA003	HP Printer LaserJet Pro M203dn	Pieces	20,000	200,000,000
17	LA004	HP PC Pavilion Core i5-4605FA	Set	20,000	300,000,000
18	LOC01	Dell PC Optiplex Core i5-4203B8021	Set	5,000	1,400,000
19	LOP01	AQARA Smart DoorLock N100	Pieces	4,000	11,527,273
20	MI001	Socket	Pieces	30,000	49,000,000
21	MI002	Office Chair IKEA	Pieces	30,000	139,000,000
22	PC001	Cabinet with door IKEA	Pieces	24,000	317,721,270
23	PC002	Table 140x78cm IKEA	Pieces	24,000	351,875,795
24	SD001	Shelving unit 121x134cm	Pieces	300,000	958,250,000
25	TEST01	Lock&Lock electronic kettle	Pieces	100,000	10,000,000
26	VT005	Logitech G502 Wireless Gaming Mouse	Pieces	20,000	1,000,000
Total:					5,807,467,283

Date _____
CHIEF ACCOUNTANT
(Signature, full name)

PREPARED BY _____
(Signature, full name)

Do Thi Hai

FAST - HDDV
TRHC/M

RECEIPT TRANSACTION LISTING
FROM DATE: 01-01-2024 TO DATE: 31-09-2024

NO.	VOUCHER	DESCRIPTION	CREDIT CODE/ RITE CODE	UOM	QUANTITY	PRICE	AMOUNT
1	10-04	PH02/01/KB001 - FAST SOFTWARE JOINT STOCK COMPANY Mã hàng bán lẻ là: 10-04-0024 AA001 - BBPA220390 -	33111 90-101	C&I C&I	1,000 2,000	548,99 54,99	548,99 109,98
						Total:	658,97
2	10-04	PH02/01/KB001 - FAST SOFTWARE JOINT STOCK COMPANY Mã hàng bán lẻ là: 10-04-0024 AA001 - BBPA220390 -	33111 90-101	C&I C&I	1,000 2,000	548,99 54,99	548,99 109,98
						Total:	658,97
3	10-04	PH02/01/KB001 - FAST SOFTWARE JOINT STOCK COMPANY Mã hàng bán lẻ là: 10-04-0024 AA000 -	33111 90-101	C&I	10,00		0,00
						Total:	0,00
4	10-04	PH02/01/KB001 - FAST SOFTWARE JOINT STOCK COMPANY Mã hàng bán lẻ là: 10-04-0024 AA000 -	31111 90-101	C&I	8,00	8,666,000,00	69,328,000
						Total:	69,328,000
5	10-04	PH02/01/KB001 - FAST SOFTWARE JOINT STOCK COMPANY Mã hàng bán lẻ là: 10-04-0024 AA000 -	33111 90-101	C&I	10,00		0,00
						Total:	0,00
6	09-09	PH02/01/KB001 - FAST SOFTWARE JOINT STOCK COMPANY Mã hàng bán lẻ là: 10-04-0024 AA001 - HH000 -	33111 90-101	C&I C&I	40,00 60,00	40,00 60,00	1,600,000 3,600,000
						Total:	5,200,000

FIXED ASSET ACCOUNTING

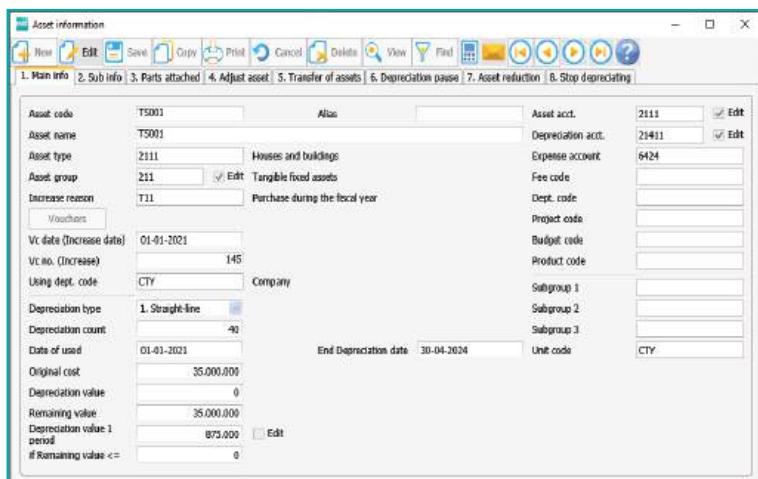
“Fixed Assets Accounting” module stores essential information about fixed assets from the time of increase to decrease, helping users clearly understand and handle accounting information about assets at any time. This module includes utilities to update changes related to fixed assets such as department transferring, value adjustment, depreciation adjustment... and ability to allocate depreciation flexibly that meeting the accounting requirements easier and more convenient.

Menu of Functions



Fixed asset information

- Track information about original cost, depreciation, remaining value, depreciation calculation method, depreciation periods, groups of asset, types of asset, departments, reasons of increasing, manufacturer, manufacture date...
- Provide 03 fields, each field includes a list of different codes to divide into groups, classify types of asset supporting in summarizing and analyzing.
- Allow to define default accounts – depreciation, expense – supporting in accounting allocation depreciation entry automatically.



Example of Fixed Asset information screen

Utilities

- Import fixed asset list from excel files.

Fixed asset changes

- Fixed asset value adjustment.
- Department using transfer.
- Fixed asset depreciation suspending.
- Fixed asset disposal.
- Fixed asset depreciation abandonment.

Calculate and allocate depreciation, create general ledger entry

- Allow to calculate depreciation in case fixed assets are transferred to multiple departments or projects/constructions within a period.
- Allow to adjust depreciation after calculating.

- Allow to define the way of allocating depreciation flexibly to multiple items: Accounting department, project, product, manufacturing order.

- Create depreciation allocation entries and record them to the general ledger.

Reports

- Provide these groups of reports:
 - Fixed asset statistic reports.
 - Fixed asset increasing/decreasing reports.
 - Fixed asset depreciation reports.
- Each group of reports includes detailed and summary reports supporting in analyzing with different dimensions or objects.

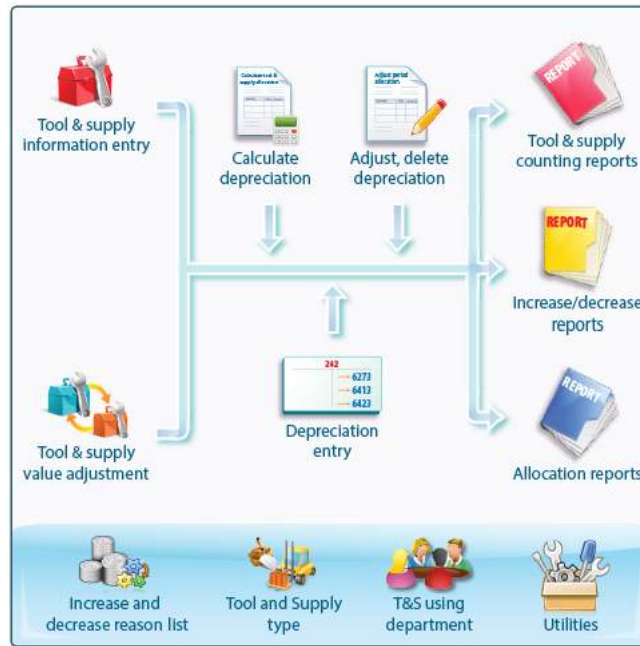
FIXED ASSET BOOK														
YEAR: 2019														
NO.	VOUCHER			ASSET NAME AND DESCRIPTION	MADE IN	USING DATE	FA NO.	ORIGINAL COST	DEPRECIATION			DECREASE		
	NO.	DATE							RATE(%)	VALUE	ACCU. DEPR.	VOUCHER NO.	DATE	REASON
A	B	C	D	E	G	H	1	2	3	4	I	K	L	
1	0000001	01-01-2018	Fixed Asset SXTS01	Việt Nam	20-12-2017	T5001	240.000.000	0,42	1.000.000					
2	0000002	12-12-2017	Fixed Asset SXTS02	Việt Nam	12-12-2017	T5001	420.000.000	1,00	4.200.000					
3	0000003	12-12-2017	Fixed Asset SXTS03		12-12-2017		300.000.000	1,00	3.000.000					
4	0000004	30-12-2018	Fixed Asset SXTS04		30-12-2018		142.500.000	0,67	950.000					
5	0000005	30-12-2018	Fixed Asset SXTS05		20-12-2018		30.000.000	1,67	500.000					
TOTAL:							1.132.500.000		9.650.000	0				

FIXED ASSETS DEPRECIATION									
FROM PERIOD: 01 TO PERIOD: 03 YEAR 2019									
NO.	ASSET NAME	FA CARD NO.	DEPR. DATE	DEPR. PERIOD	ORIGINAL COST	DEPR. PER PERIOD	DEPRECIATED VALUE	REMAINING VALUE	
Houses and buildings		L01			240.000.000	3.000.000	15.000.000	225.000.000	
1	Fixed Asset SXTS01	SXTS01	01-01-2019	240	240.000.000	3.000.000	15.000.000	225.000.000	
Machines and equipment		L02			892.500.000	25.950.000	103.950.000	788.550.000	
1	Fixed Asset SXTS02	SXTS02	01-01-2019	100	420.000.000	12.600.000	54.600.000	365.400.000	
2	Fixed Asset SXTS03	SXTS03	01-01-2019	100	300.000.000	9.000.000	45.000.000	255.000.000	
3	Fixed Asset SXTS04	SXTS04	01-01-2019	150	142.500.000	2.850.000	2.850.000	139.650.000	
4	Fixed Asset SXTS05	SXTS05	01-01-2019	60	30.000.000	1.500.000	1.500.000	28.500.000	
TOTAL:					1.132.500.000	28.950.000	118.950.000	1.013.550.000	

TOOLS AND SPARE PARTS ACCOUNTING

“Tools and Spare Parts” module records necessary information of tools and spare parts supporting users in holding accounting information of tools and spare parts anytime. With features allowed to update changes related to department transferring, expense adjustment... As well as the ability to define expense allocation flexibly, this module is very helpful in managing tools and spare parts to meet accounting requirements exactly and conveniently.

Menu of Functions



Tools and spare parts information

- Track information about tools and spare parts: Quantity, original cost, value allocated, remaining value, expense allocation method, allocation periods, groups of tools and spare parts, types of tools and spare parts, department’s utilization , reasons for increase, manufacturing countries, manufacturing date...
- Provide 03 fields, each field includes a list of different codes to divide into groups and classify supporting in summarizing and analyzing.
- Allow to define default accounts – expense allocation pending, expense – supporting in recording

Main information		Additional information		Parts attached	
T&S code	DVCC01	Sub code		Allocated acct.	24228
T&S name	Công cụ DVCC01			Expense account	6413
T&S group	1531	Công cụ dụng cụ		Fav code	
T&S type	LD1	Type DL,Char&Table		Dept. code	
Increase reason	MM	New bought		Project code	
Increase date	15-08-2018			Subgroup 1	
Voucher date	01-09-2018			Subgroup 2	
Voucher no.	0000001			Subgroup 3	
Allocation type	1, TimeLife			Unit code	DEPCICV
Allocation periods	24				
Allocation date	01-01-2019	Allocation end date	31-12-2020		
UOM	cái				
Original cost (price)	5.000,000	Allocated amount	833.332		
Remain amount	4.166.668	Allocated in period	208.331		
Remain amount read into last allocation if <=	0				

1. Details								
No.	PA card no.	Voucher date	Voucher no.	Using dept. cod	Using dept. name	Quantity	Original cost	Allocated amount
1	DVCC01	01-09-2018	0000001	VP	Vấn phòng	1,000	5.000,000	833.332
Total:						1,000	5.000,000	833.332

Example of Tools and Spare parts information screen

Utilities

- Import tools and spare parts list from excel files.

Tools and spare parts changes

- Department transferring.
- Expense allocation suspending.
- Tools and supply disposal.
- Tools and spare parts broken-down update.
- Expense allocation abandonment.

Calculate and allocate expense, create general ledger entry

- Allow to calculate expenses allocated in case tools and spare parts are transferred to other departments or to other projects/constructions.
- Allow to adjust expenses allocated after calculating.

- Allow to define flexibly the allocating expense method for multiple subjects: accounting department, project, product and manufacturing order.
- Create expense allocation entries and record to general ledger.

Reports

- Provide these groups of reports:
 - Tools and spare parts statistic reports.
 - Tools and spare parts increasing/decreasing reports.
 - Expense allocation reports.
- Each group includes detailed and summary reports supporting in analyzing with different dimensions or objects.

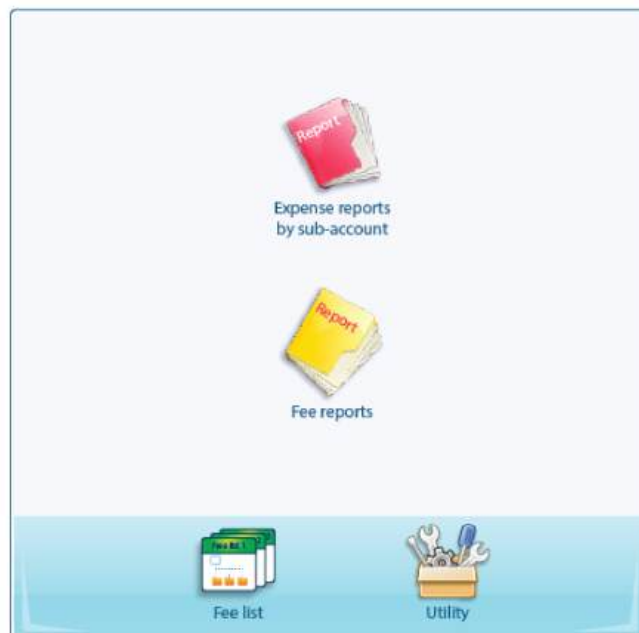
TOOL & SPARE BOOK													
YEAR: 2019													
NO.	VOUCHER			INCREASE				ALLOCATION			DECREASE		
	NO.	DATE	TOOL & SPARE PARTS NAME AND DESCRIPTION	MADE IN	USING DATE	T&S NO.	ORIGINAL COST	ALLOCATION		ACCU. ALLOCATION	VOUCHER		REASON
								RATE (%)	VALUE		NO.	DATE	
A	B	C	D	E	G	H	1	2	3	4	I	K	L
1	000002	01-11-2018	Tools & Spare parts DVCC02	Việt Nam	01-11-2018		6.000.000	4,17	250.000	500.000			
2	000003	01-01-2019	Tools & Spare parts DVCC03	Việt Nam	05-01-2019		1.800.000	4,17	75.000				
3	000003	01-01-2019	Tools & Spare parts DVCC03	Việt Nam	05-01-2019		2.400.000	4,17	100.000				
4	000003	01-01-2019	Tools & Spare parts DVCC03	Việt Nam	05-01-2019		1.800.000	4,17	75.000				
5	000004	01-03-2018	Tools & Spare parts DVCC04	Việt Nam	01-03-2018		7.000.000	4,17	291.667	2.916.667			
6	000005	01-01-2019	Tools & Spare parts DVCC05	Việt Nam	05-01-2019		3.750.000	4,17	156.250				
7	000005	01-01-2019	Tools & Spare parts DVCC05	Việt Nam	05-01-2019		3.750.000	4,17	156.250				
8	000006	01-01-2019	Tools & Spare parts DVCC06	Việt Nam	05-01-2019		1.600.000	4,17	62.500				
9	000006	01-01-2019	Tools & Spare parts DVCC06	Việt Nam	05-01-2019		1.600.000	4,17	62.500				

T&S DEPRECIATION SUMMARY REPORT					
FROM PERIOD: 01 TO PERIOD: 03 YEAR 2019					
NO.	NORM CODE	NORM NAME	OPENING DEPRECIATION	ARISE PERIOD	CLOSING DEPRECIATION
1	L01	Type 01_Chair&Table	1.333.332	5.666.668	7.000.000
2	L02	Type 02_Computer	2.916.667	2.187.501	5.104.168
TOTAL:			4.249.999	7.854.169	12.104.168

EXPENSE REPORTS

“Expense reports” module supports creating detailed and summary reports as well as analyzing sales expense, management expense, overhead manufacturing expense. Expense items (fee code) can be tracked by sub-accounts or by using a specific field.

Menu of Functions



Expense reports

- Transaction list by fee code/sub-account.
- Summary report by fee code/sub-account.
- Summary report by fee code – multi-period.
- Summary report by fee code – 2-period comparison.
- ...

Expenses summary report by sub-account - many period

Refresh Edit Detail Print Export Calculator

Drag a field here to group by that field

No.	Account	Name	Period 1	Period 2	Period 3	Total
1	641	Sales Expenses	142,652,747	142,033,833	139,337,583	424,024,163
2	6411	Sales Employees	75,543,000	75,543,000	75,543,000	226,629,000
3	6413	Stationery for Sales	9,043,081	1,229,167	2,897,917	13,170,165
4	6414	Depreciation of Fixed Assets	4,166,666	4,166,666	4,916,666	13,249,998
5	6417	External Services	53,900,000	61,095,000	53,780,000	168,775,000
6	6418	Other Cash Expenses			2,200,000	2,200,000
7	642	Enterprise Administration Expenses	146,566,091	146,048,490	155,199,632	447,814,213
8	6421	Management Expenses	64,623,000	64,623,000	64,623,000	193,869,000
9	6422	Administrative Materials	53,579,046	52,508,823	57,466,215	163,554,084
10	6423	Office's Equipments	1,523,723	1,229,167	1,422,917	4,175,807
11	6424	Depreciation of Fixed Assets	25,040,322	24,687,500	24,687,500	74,415,322
12	6427	External Services	1,800,000	1,800,000	3,800,000	7,400,000
13	6428	Other Cash Expenses		1,200,000	3,200,000	4,400,000

“Project and Construction Accounting” module supports gathering expenses related to each project, construction, making cost reports as well as profit and loss reports, comparison reports. These tracked data include accounts arised in period, accumulation from the beginning of the year and from starting date. Expense allocation and cost of goods transferring are defined flexibly covering multiple cases and meeting multiple requirements. Allow tracking inventory, debt in each project and construction. This module supports in tracking projects constructions by different groups as well as by structure of projects/ sub-projects and constructions/works.

PROJECT AND CONSTRUCTION ACCOUNTING

Menu of Functions



Information of project and construction

- Provide projects and construction code up to 16 characters.
- Track projects and constructions information: Code, name, starting date, project value, budget, parent project, status of project...
- Provide 03 fields, each field includes a list of different codes which are grouped and classified for statistical analysis purposes.

Project and construction cost estimate tracking

- Define project cost estimated in detail by item code in the list of items or by general estimate code.

- Make detailed and summary reports by code of cost estimate, compare actual and estimated cost.

Project value tracking and payment by stages

- Track value of project and payment by stages.
- Create a report of actual value and payment of projects construction by stages.

Project and construction AR and AP tracking

- Track AR and AP of each project, construction.
- Create reports of AR, AP activity, balance by project and construction.

Project and construction AR and AP tracking

- Track receiving/issue and inventory in each project, construction.
- Create reports of stock summary, stock card in each project, construction.

Cost, profit and loss of project and construction calculation

- Track transactions by project and construction.
- Allocate expenses by different ways: Coefficient, account arised, cost of project, value of project.
- Allocate expense to direct projects after aggregating expense through indirect projects.
- Product cost can be posted by different ways: coefficient, WIP expense and revenue comparison, actual expense and estimates comparison.
- Create different reports of expense, cost of goods sold and project revenue, account arises in period, accumulation from the beginning of the year and from start date well as allow to define the way of calculation.

PRODUCT COST ACCOUNTING

“Product cost accounting” module supports aggregating expenses and calculating product cost. This module allows you to calculate costs of products made to stock or planned production. It’s applicable to simple or complex cost calculation demands that have multiple phases; directly aggregated and allocated expense or maybe both, with multiple allocation criterias by raw materials, salary range, product quantity... This module provides different reports that’s helpful for cost structure analysis.

Menu of Functions



Expense allocation and cost of product calculation

- Allow to select the way of allocating expense: Bill of material, coefficient, product quantity produced in a period and other criterias.
- Provide features to check data leading to expenses that are unable to allocate: Inaccurate information or no definition, incomplete information or no updating.
- Provide feature to create expense allocation accounting entry to WIP (Work In Progress) expense account.
- Allow to calculate products cost after allocating expense aggregated.
- Allow to update value/cost in receipts of finished products after calculating product cost.

Manufacturing cost

- Aggregate manufacturing cost by different objects: Direct cost, manufacturing orders, workshop accounts, or indirect subjects (indirect manufacturing department)...
- Provide features to check if expenses are inputted with full information or not.

Reports

- Expense aggregation reports.
- Expense allocation reports.
- Product cost reports
- Bill of Material (B.O.M) and actual cost of raw materials comparison.

PRODUCT COST REPORT										
MONTH 1 YEAR 2019										
NO.	PRODUCT CODE	PRODUCT NAME	UOM	RECEIPT QUANTITY	PRICE	TOTAL PRICE	MATERIAL COST	LABOUR COST	GENERAL COST	
1	SXTP01	Product SXTP01	C#	1.500.000	56.703.989	86.055.984	70.060.746	14.573.103	3.422.135	
2	SXTP02	Product SXTP02	C#	1.200.000	91.305.013	109.566.015	91.628.412	12.630.022	5.107.581	
3	SXTP03	Product SXTP03	C#	1.500.000	125.431.371	188.147.056	162.928.579	17.311.080	7.907.387	
4	SXTP04	Product SXTP04	C#	800.000	158.452.523	126.762.016	108.975.636	9.892.045	7.894.137	
				Total:	5.000.000	433.892.896	512.531.073	433.793.572	84.406.290	24.331.290

COST OF PRODUCT CARD						
MANUFACTURING CODE: , MO DATE:						
DEPT. CODE: PX1 -						
PRODUCT: SXTP01 - PRODUCT SXTP01						
PERIOD: 1 YEAR 2019						
						RECEIPT QUANTITY: 1.500.000
NO.	COST FACTOR NAME	OPENING WIP AMOUNT	ARISING AMOUNT	CLOSING WIP AMOUNT	PRODUCT COST	UNIT COST
1	Group cost of direct raw materials - acc 621	22.500.000	56.902.179	9.341.433	70.060.746	46.707,164
2	Group cost for direct labour - acc 622		14.573.103		14.573.103	9.715,402
3	Group cost factory overhead - acc 627		3.422.135		3.422.135	2.281,423
TOTAL:		22.500.000	74.897.417	9.341.433	88.055.984	58.703,989

Apart from the general business objects such as accounts, customers, suppliers, contracts, projects, constructions, accounting departments, manufacturing orders... there are additional objects that need to be tracked by business specific requirements. Fast Accounting provides 03 user-defined fields to track these objects and a management report module of these fields.

USER-DEFINED FIELD REPORTS

Menu of Functions



Main functions

- Provide fields as types of list, number, month/date, explanatory text to users to supplement management requirements.
- Allow users to define field name, width, position on transaction screen well as input transactions for these fields.

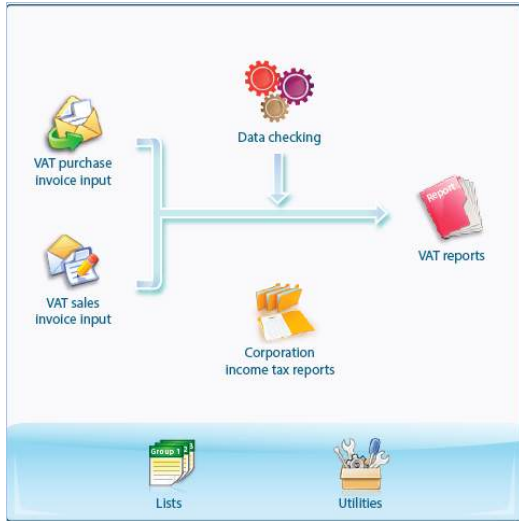
Reports

- Provide detailed and summary reports by user-defined fields.
- Provide different reports to track records by accounts and raw materials.

TAX REPORTS

“Tax reports” module supports creating VAT reports and Corporate income tax (CIT) reports by regulation. Data will be aggregated from other modules. This module provides functions to check and compare data between general ledger and tax reports. Allow to export financial statements to files then imported to tax software of the General Department of Taxation. Allow aggregating management all of input e-invoice data. Businesses using electronic invoices can connect to electronic invoicing software.

Menu of Functions



Functions

- Allow to input multiple purchased VAT invoices coming with an accounting voucher (cash disbursement, advanced payment receipt, purchased goods and service receipt).
- Allow input negative value of goods purchased and amount of VAT exemption on VAT input listing as well as input negative sales and amount of payable VAT on VAT output listing.
- Allow to combine one-time customers into one code, not required to input tax ID for customers not having one.
- Provide a function to check data between general ledger and tax reports supporting users in identifying and fixing these errors quickly.
- Allow users to define formulas of collecting data according to criterias on VAT declaration.
- Export data on VAT reports, CIT reports directly to software which support tax declaration of the General Department of Taxation.

- Allow to export data VAT reports and CIT reports to files then imported to tax software of the General Department of Taxation.

Tax reports

- Create all VAT reports and CIT reports by regulation.

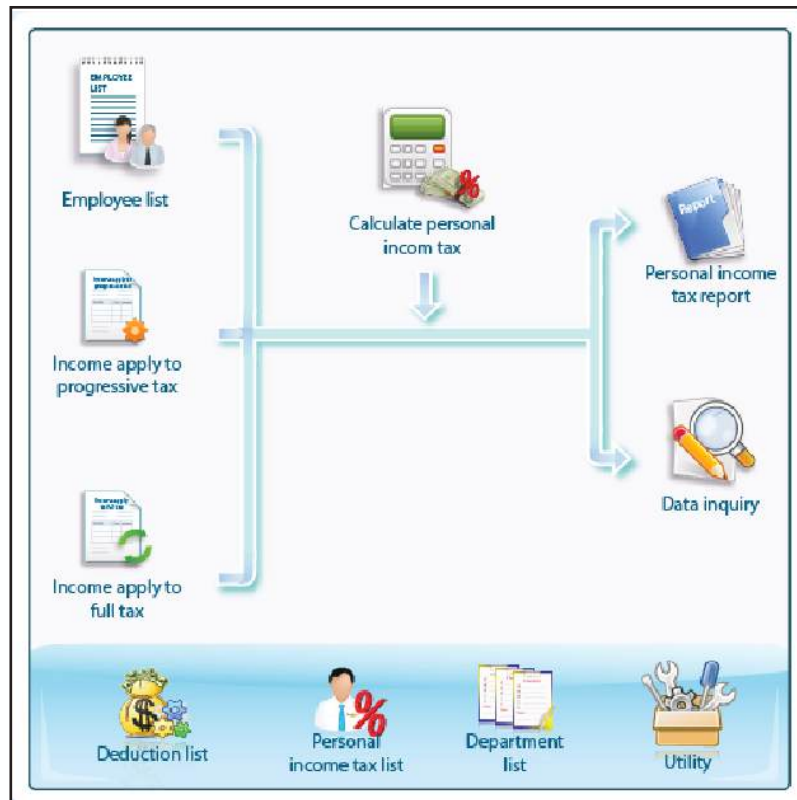
Input e-invoice management

- Centralized management of all electronic purchase invoices for goods and services generated during the period (including XML files and electronic invoice instances)
- Declare tax rate groups according to XML standards for each tax code to serve the transfer of invoice information to the function of creating documents or directly taking data from XML files to create documents.
- Display a list of invoices with errors while retrieving data from the General Department of Taxation and allow users to reload these invoices.
- Automatically identify customer codes, material codes, and goods when importing electronic purchase invoices
- Check and provide a list of input invoices for businesses with high tax invoice risk.

PERSONAL INCOME TAX MANAGEMENT

“Personal Income Tax management” module allows you to define, update data monthly, calculate PIT of employees and create reports by regulation.

Menu of Functions



Main functions

- Input information of employees.
- Update data by progressive tax tariff.
- Update data by full tax tariff.
- Update tax exemption adjustment.
- Calculate PIT.
- Finalize PIT.

Reports

- Provide reports according to regulation issued by the Ministry of Finance and General Department of Taxation.

- Developed and improved continuously since 1997.
- More than 24.000 customers nationwide.
- Access corporate database via the Internet.
- Customization according to specific requirements.



Ha Noi Office

Ho Chi Minh city Office

Da Nang Office

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